



Scientific Society of the Silicate Industry

Processing of Client, Partner and Member data

Appendix

Number	Personal data	Purpose of data processing	Legal basis for data processing	Persons having access to data	Means for storage: paper (P) and/or electronic (E)	Space for storage	Length of storage	Note
1.	Name	Client information	Necessary for the steps preceding the performance of contract/membership or the conclusion of contract	Presidency, Executive Secretary entrusted with customer relations management	E, P	Electronic (PCE) and paper-based (secretary's office) archive	As defined in the Act on the Rules of Taxation	
2.	Address	Client information	Necessary for the steps preceding the performance of contract/membership or the conclusion of contract	Presidency, Executive Secretary entrusted with customer relations management	E, P	Electronic (PCE) and paper-based (secretary's office) archive	As defined in the Act on the Rules of Taxation	
3.	Tax identification code	Client information	Necessary for the steps preceding the performance of contract/membership or the conclusion of contract	Presidency, Executive Secretary entrusted with customer relations management	E, P	Electronic (PCE) and paper-based (secretary's office) archive	As defined in the Act on the Rules of Taxation	
4.	E-mail address	Client relationship	Consent	Presidency, Executive Secretary entrusted with customer relations management	E, P	Electronic (PCE) and paper-based (secretary's office) archive	The Subject withdrew the consent, or the purpose is achieved (in case of the satisfaction of conditions specified in the Privacy Policy)	
5.	Telephone number	Client relationship	Consent	Presidency, Executive Secretary entrusted with customer relations	E, P	Electronic (PCE) and paper-based	The Subject withdrew the consent, or the purpose is achieved (in case of the	



Scientific Society of the Silicate Industry

				management		(secretary's office) archive	satisfaction of conditions specified in the Privacy Policy)	
--	--	--	--	------------	--	---------------------------------	---	--