



Privacy policy for processing client data

I Data Controller's name

Entity's name: Scientific Society of the Silicate Industry

Registered office: 1034 Budapest, Bécsi út 122-124

Registration number: Municipal Court of Budapest Pk. 60428/1989.

Tax number: 19815943-2-41

Represented by: István Asztalos President

II Legal basis for data processing

Data processing shall be subject to the following provisions of law:

Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC, version currently in force: <https://eurlex.europa.eu/legal-content/HU/TXT/PDF/?uri=CELEX:32016R0679&from=HU>

Act CXII of 2011 on the Right of Informational Self-Determination and on Freedom of Information (hereinafter 'Info Act'), version currently in force:

<https://net.jogtar.hu/jogszabaly?docid=A1100112.TV>

Act CLV of 1997 on Consumer Protection, version currently in force:

<https://net.jogtar.hu/jogszabaly?docid=99700155.TV>

III Information concerning data processed

Types of data processed and purposes of processing

Types, purposes, duration, legal basis of data processed and means of processing are included in the Annex to this Policy.

IV Access to data and data security measures

1. Access to data and data transfer

The employees of the Data Controller can have access to your personal data in order to fulfil their duties. The Data Controller forwards the processed personal data to its subcontractors fixed in the Annex to this Policy. The Data Controller transfers your personal data to other Data Controllers and public authorities – not included in the Annex – only on an exceptional basis. For example, if legal proceedings concerning you are instituted, and the court seized requires the transfer of documents containing your personal data, the police contacts the Data Controller and requires the transfer of documents containing your personal data to the investigation.



2. Data security measures

The Data Controller stores personal data provided by you on its servers, and in some cases in its paper-based archive. For the storage of personal data, the Data Controller do not use the service of any other company. The Data Controller takes appropriate measures to protect personal data, inter alia, against unauthorized access, or against unauthorized alteration thereof. For example, the access to personal data stored on servers is logged by the Data Controller, thus it is always verifiable who and when accessed the data, and what kind of personal data was accessed.

V *The subject's rights related to data processing*

1. Access rights

You should have the right of access to your personal data. On your request the Data Controller shall confirm whether personal data concerning you are being processed, and it shall provide information on the following:

- a. which of your personal data,
- b. on which legal basis,
- c. for what data processing purpose,
- d. from what sources,
- e. how long has been processed.

Your right to obtain from the Data Controller confirmation as to whether (or not) personal data concerning you are being processed,

- a. includes personal data concerning you;
- b. does not include anonymous data;
- c. does not include personal data not concerning you; and
- d. includes pseudonymised personal data clearly linked to you.

The Data Controller shall provide access to and a copy of personal data on your request. If you request an additional/other copy of your personal data, the Data Controller may charge a reasonable fee, taking into account the administrative costs incurred in providing the request, which fee will be borne by you.

2. Right to rectification

You should have the right to have personal data concerning you rectified. Your right to rectification

- b. does not include anonymous data;
- b. includes personal data concerning you;
- c. does not include personal data not concerning you; and
- d. includes pseudonymised personal data clearly linked to you.

The Data Controller shall rectify or complete personal data in accordance with your request.

The Data Controller shall notify the recipients of the personal data (if any) of any rectification of your personal data. However the Data Controller does not notify the recipients of the rectification of personal data, in case the notification of recipients proves impossible or would involve disproportionate efforts.

3. Right to erasure



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Under certain conditions you should have the right to obtain the erasure of personal data concerning you. The Data Controller shall have the obligation to erase personal data without undue delay where the following grounds apply:

- a. the Data Controller processes those personal data, and
- b. you request the erasure of your personal data, and
- c. the personal data are not necessary for the purposes for which they are processed by the Data Controller.

The Data Controller shall have the obligation to erase personal data without undue delay, in case

- a. the Data Controller processes your personal data, and
- b. you request the erasure of your personal data, and
- c. you withdraw your consent on which the processing of your personal data is based, and
- d. there is no other legal ground for the further processing of your personal data.

The Data Controller shall have the obligation to erase personal data without undue delay, in case

- a. data processing is necessary for the purposes of the legitimate interests of the Data Controller or of a third party, and
- b. you object to the fact that the Data Controller processes your personal data, and
- c. no legitimate grounds underlying the processing of such data prevail over your objection.

The Data Controller shall have the obligation to erase personal data without undue delay, in case

- a. you request the erasure of your personal data, and
- b. the processing of such data by the Data Controller is not unlawful, or
- c. erasure is obligatory under the laws in force, or
- d. your data is collected in relation to information society services.

The Data Controller shall notify the recipients of the personal data (if any) of the erasure of your personal data. However the Data Controller does not notify the recipients of the erasure of personal data, in case the notification of recipients is impossible or would involve disproportionate efforts.

4. Right to restriction of processing

You may request the restriction of processing of your personal data. Your right in relation to the request for the restriction of processing of your personal data

- (a) does not include anonymous data;
- (b) includes personal data concerning you;
- (c) does not include personal data not concerning you; and
- (d) includes pseudonymised personal data clearly linked to you.

The Data Controller restricts the processing of your personal data for a period enabling it to verify the accuracy of such data, in case you request the restriction of processing of your personal data and you contest the accuracy of such data. The Data Controller restricts the processing of your personal data, in case you request the processing of data, the processing of which is unlawful, and you oppose the erasure of such data.

The Data Controller restricts the processing of your personal data, in case

- (a) you request the restriction of processing of your personal data, and
- (b) the Data Controller no longer needs such data for the purposes of the processing, and
- (c) you require your data for the establishment, exercise or defence of legal claims.



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The Data Controller restricts the processing of your personal data, in case

- a. you object to the processing of such personal data, which is necessary for the purposes of the legitimate interests of the Data Controller, and
- b. You wait for the confirmation of the fact that there is a legitimate reason for the processing of your personal data by the Data Controller, which does not prevail over your objection.

The Data Controller shall notify the recipients of personal data (if any) of the restriction of processing of your personal data. However the Data Controller does not notify the recipients of such restriction, in case the notification of recipients is impossible or would involve disproportionate efforts. In case the Data Controller restricts the processing of your personal data,

- (a) it may store such personal data,
- (b) it may process such personal data on the basis of your consent,
- (c) it may process personal data for the establishment, exercise or defence of its legal claims, or to protect the rights of a person.

5. Right to data portability

You have the right to receive the personal data concerning you, which you have provided to a controller, in a structured, commonly used and machine-readable format and have the right to transmit those data to another controller without hindering (where technically possible) the controller to which the personal data have been provided, where the data processing is based on consent or is necessary for the performance of a contract and the processing is carried out by automated means.

Your right to data portability

- (a) does not include anonymous data;
- (b) includes personal data concerning you;
- (c) does not include personal data not concerning you; and
- (a) does not include clearly anonymous data;

6. Administrative deadline to your request submitted as subject

The Data Controller shall respond requests pursuant to your above mentioned entitlements without undue delay and no later than one month.

7. Right to lodge a complaint

If you believe your rights have been infringed, the Data Controller proposes that you should seek to initiate discussions with the Data Controller by directly contacting the Data Controller. If such discussions are unsuccessful, or you do not wish to participate in such activities, you may bring the case before the Court or to the Hungarian National Authority for Data Protection and Freedom of Information (NAIH). In case of initiation of legal proceedings you may decide to initiate the proceedings before the competent court for your place of residence.

The contact details of NAIH are the following: 1125 Budapest, Szilágyi Erzsébet fasor 22/C; telephone: +36 1 391 1400; fax: +36 1 391 1410; e-mail: ugyfelszolgalat@naih.hu; website: www.naih.hu

8. Amendments to this Policy



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The Data Controller preserves the right to amend this Policy at any time. The Data Controller informs clients of such amendments via mail or email if applicable and under the relevant legislation in any case.

Budapest, May 2018